**Minutes for Team Meeting 10/25/20**

Date and time: October 25, 2020 4:00pm

**About Today’s Meeting:**

Participants: Bryan Stahman, Kevyn Sisante, Ziang Zhou, Colton Barboro

Late Participants: Anas Albedaiwi

Missing Participants:

Start: 4:00 pm

Finish: 4:43 pm

**Tasks Completed Since Last Meeting:**

**Tasks To Assign For Next Meeting:**

* Tentative due date for the requirements doc outline for next sunday (Nov 1)

**REQUIREMENTS DOC ROLES**

Intro/Conclusion - Ziang

Problem Statement/ Envisioned Solution - Anas

Project Requirements - Colton/Kevyn

Potential Risks/ Project Plan - Bryan